

## Memory Books

PTO volunteers create a wonderful memory book capturing the events that occur throughout the school year. They can be purchased in the spring and will be delivered to students in June.

## Grand Food Center Receipts

If you shop at the Grand Food Center in Winnetka please save your receipts and turn them in to the box located in the main entrance. Greeley receives 3% of all pre-tax sales which will be used by the PTO to provide enrichment and other programs for students.

## Box Tops for Education

Please cut out and save Box Tops for Education found on many common food and household items. Turn them in to the box located in the main entrance. Funds raised from Box Tops will be used by the PTO to provide enrichment and other programs for students.

## Mentor Families

Families new to Greeley will be assigned a mentor family in August. This family will provide information, answer questions and serve as a direct contact for new families.

## Getting Involved

There are many ways to get involved at Greeley and doing so provides excellent opportunities to meet people and be a part of the school community.

The PTO consists of over 30 different committees that work to support students, parents and teachers. For more information and to sign up to volunteer, please visit [www.greeley36pto.org](http://www.greeley36pto.org).

Three parents may volunteer to be Room Parents in each classroom to provide support to the teacher as needed and encourage positive social connections between students and families.

Room parents and/or teachers will offer additional opportunities to get involved throughout the year including field trip chaperoning, classroom party planning, special projects and more.

## Communications

Joshua Swanner, Interim Principal

Gordon Schreiber, Secretary

Leslie Jenner, Entrance Monitor: 847-446-6060

Please call if there is an urgent message to relay to a student or teacher.

Jill Fleming and Leslie Ritter, School Nurses:  
847-501-5062

To email teachers/staff, follow this format:  
[firstname.lastname@winnetka36.org](mailto:firstname.lastname@winnetka36.org)

PTO website: [www.greeley36pto.org](http://www.greeley36pto.org)

District 36 website: [www.winnetka36.org](http://www.winnetka36.org)

## Community Resources

Winnetka Public Library  
786 Oak Street, 847-446-7220

Winnetka Park District  
540 Hibbard Road, 847-501-2040

On-Deck Child Care  
Before and after school programs coordinated by District 36  
847-446-9400

Winnetka Community House  
Provides a variety of programming for children and adults  
620 Lincoln Avenue, 847-446-0537

Alliance for Early Childhood  
Offers programs and support for teachers and parents of young children  
1235 Oak Street, 847-441-9001

Family Service of Winnetka  
Social service agency  
992 ½ Green Bay Road, 847-446-8060

## Still Have Questions?

Mentor families, room parents, Greeley staff and PTO board members are all here to help!

# Greeley School

## Quick Reference Guide



### Greeley School

275 Fairview Avenue  
Winnetka, IL 60093

Phone: 847-446-6060  
Fax: 847-501-5737

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## School Hours Grades 1-4

**Start:** 8:37am (doors open at 8:25am)  
Outdoor supervision begins at 8:20am.

**End Time:** 2:45pm on Mondays and 3:15pm Tuesday - Friday

## School Hours - Kindergarten

**Extended Day:** 8:45am - 2:10pm Monday - Friday

**Half Day:** 8:45am - 11:25am

## Getting To and From School Grades K-4

### Drop Off/Pick Up:

Students may be dropped off using the cutout located on the west side of Greeley on Fairview Ave. Turn northbound onto Fairview from Elder Lane only. For safety purposes, please only drop off using the cutout and do not drop off at any other locations. An associate will bring Kindergarten students to their classroom.

Pick up students after school using the same cutout used for dropping off. Please have students wait until their ride has pulled into the cutout. Students should not get into vehicles from the grassy areas. If picking up early from school, please park on the street and enter the main entrance to sign students out. Parking in the cutout is not allowed.

For safety reasons, students should not walk through the parking lot located on the north side of the building at any time.

### Biking:

Only 3rd and 4th grade students are permitted to bike alone to school. K-2 graders may ride only if accompanied by a parent or guardian. Bike racks are located on the west side of the school, off Fairview Ave. Please walk bikes on school grounds. Helmets are required.

### Bus:

Arrangements/payments to have a student ride the bus are made through District 36. Any time a child is being dropped at a friend's house or not taking the bus home, a note or email should be written to the child's teacher.

### Walking:

Crossing guards will be located at the intersections of Fairview & Hawthorn and Fairview & Elder beginning at 8:15am. Cross all other streets only at marked crosswalks. Students are NOT allowed to walk through the school parking lot, please advise all children to use the sidewalk.

### Dogs:

Dogs, even leashed dogs, are NOT permitted on school grounds per Village Ordinance Section 6.08.020A3.

## Visiting School

Visitors are always welcome. Please enter ONLY at the front door on the corner of Fairview and Hawthorn and check in with Entrance Monitor, Leslie Jenner. Every visitor will be required to show a valid driver's license or state-issued ID the first time they enter the school. Street parking is available for all visitors, parking is NOT allowed in the cutout located on Fairview Ave.

## Absences

If your child is sick or on vacation, notify Leslie Jenner via email or by phone 847-446-6060, ideally before 8:00am. When leaving school early (e.g., for appointments or vacation), please sign your child out at Leslie Jenner's desk.

## School Supplies

As a convenience to parents, the PTO arranges for every child to receive a school supply kit on the first day of school. The kits are specific to individual grade requirements. Every child in the class receives the same material and it is often pooled together for all to use. Kits are ordered in the spring for the next school year and will be delivered directly to the school every August. Information about ordering will be sent from the PTO in the spring.

## Related Arts

In addition to classroom study, the children participate in a variety of related arts including Kinetic Wellness, Art, Music, Spanish, and Resource Center.

## Electives

### Elementary Strings Program

This is a free program for 1st-4th grade students. Small group lessons are given on a rotating weekly schedule. Every two weeks, a large group lesson takes place before school. Contact Terese Parisoli for more information: [tereseparisoli@winnetka36.org](mailto:tereseparisoli@winnetka36.org).

### Third & Fourth Grade Sports After School

Optional, fee-based program that meets once a week from 3:15-4:00pm. Information about this program will be sent home.

### Fourth Grade Chorus

The chorus meets with the music teacher once a week before school to practice and has several concerts during the year. Information about this program will be sent home.

### Chess-Ed, After School Chess Program

After school chess will be provided for a fee by Chess-Ed, [www.chess-ed.com](http://www.chess-ed.com). This class will meet Mondays beginning on September 18, 2017 and ending January 8, 2018. More information about this program will be sent home.

## Electives, continued

### Girls on the Run

This is a fee-based program offered to 3rd and 4th grade girls in the fall. Parent volunteer coaches use the Girls on the Run experience-based curriculum to creatively integrate running in a program intended to inspire girls to be healthy, joyful and confident.

## School Lunch Hour

**Lunch Hours:** Monday 11:10am - 12:12pm  
Tuesday - Friday 11:25am - 12:27pm

Lunch supervision is provided for all students. Milk/juice will be provided to students for a fee which can be paid for during the District36 registration process.

Children may go home for lunch with a parent or guardian. Please send a note to Leslie Jenner and your child's teacher if lunch plans change.

On the days children go home for lunch, they should return no earlier than 12:12pm on Monday or 12:27pm Tuesday - Friday.

### Marla's Brown Bag Lunch Program

Marla's is a hot lunch option that is currently available for a fee through the Greeley PTO. Sign up takes place online in August. For more information, visit [www.greeley36pto.org](http://www.greeley36pto.org)

Students who choose not to purchase from Marla's must bring their own lunch from home. All hot lunches must be ordered in advance, students will not be able to purchase lunch at school.

### Allergies

Please meet with the school nurse to discuss your child's specific allergies. Food Allergy forms may be found in the registration packet and must be completed prior to the start of school. All classroom snacks are required to be nut-free and may have to meet additional requirements based on specific classroom needs.

### Classroom Treats

Please discuss options with your classroom teacher. Foods brought to share in the classroom MUST be commercially packaged with pre-printed labels OR fresh fruits or vegetables. Only nut-free foods are allowed.

